Gates Institute of Technology

(UGC-Autonomous Institution)

Affiliated to JNTUA, Ananthapuramu & Approved by AICTE, New Delhi.
NAAC Accredited with A Grade, NBA Accredited.
NH 44, Gooty, Ananthapuramu Dist. AP-515401

Date: 10/11/2025

Internal Quality Assurance Cell

Circular

All the members of the IQAC Committee are hereby informed to attend the 28th meeting scheduled on **13/11/2025 at 2:15 PM** in the **Board Room.**

Your presence is requested.

Agenda of the meeting:

1. Review of last meeting minutes
2. Course allotment
3. Academic Audit
4. NBA Inspection
5. Any other with the permission of the chair

Gates Institute of Technology * IQAC *

Principal
Gates Institute of Technology,
Autonomous
N.H.-44, Gooty Anantapur (V)
Gooty -515401

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Minutes of the 28th Meeting

Date of meeting	**13/11/2025**	1 Hour 45 Min.	02.15 PM-04.00 PM
Venue	Board Room		
Reference	Circular dated: 10/11/2025		

The committee meeting commenced with a welcome address by the IQAC Coordinator to all the members present. The chairman introduced the new members to the committee. The coordinator presented the agenda along with the recommendations and requested the Chairman to initiate the discussion on the agenda items. Each agenda point was deliberated upon, and appropriate resolutions were adopted accordingly.

Agenda and Discussions

1. Review of Last Meeting Minutes

The minutes of the previous meeting were reviewed and confirmed by the members. The action taken report on the previous decisions was discussed and noted.

2. Course Allotment

The course allotment for the upcoming semester was discussed. Subject distribution among faculty members was finalized considering specialization, workload, and departmental requirements. Faculty members were advised to prepare course files and lesson plans accordingly.

3. Academic Audit

The status of the academic audit was reviewed. Discussion was held regarding pending files, documentation, course files, and compliance requirements. Faculty members were instructed to complete and update all records before the audit schedule.

4. NBA Inspection Status

The department reviewed the inspection of NBA. Criteria-wise documentation status, data collection, and pending tasks were discussed and the suggestions given by peer team is also discussed.

5. Any Other Matter with the Permission of the Chair

The chair encouraged faculty members to ensure timely completion of academic and administrative activities. Suggestions regarding improving documentation and student performance monitoring were also discussed.

Resolution: No other points were discussed.
Meeting concluded with a vote of thanks to the chair.

Gates Institute of Technology * IQAC *

S.No	Name of the member	Designation	Signature
1.	Dr.A. Sudhakar	Principal,GIT	
2.	K. Ramesh	Associate Professor in CSE	
3	Smt. V. K. Padmavathamma	Correspondent, GIT	
4.	Dr.P.Namratha	HOD-CSE,GIT	
5.	Dr.G.HariPriya	HOD-H&S,GIT	
6.	Dr.A.Praveen Kumar	HOD-ECE,GIT	
7.	Dr. SMD. Imran	HOD-DMS,GIT	
8.	Mr. B. Rahul Kumar	HOD-Civil, GIT	
9.	Mrs.A.Lakshmi	HOD-MCA, GIT	
10.	Mr. M. Imthiaz Basha	Administrative Officer	
11.	Sri.K.Sreenivasa Ramanujam	Delivery Manager, Cloud Unit, TCS. Academic Relationship Manager	
12.	U Kedharnath	Student	
13.	Mr. M. SivaPrakashReddy	Alumni	