



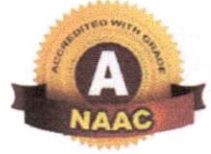
Gates Institute of Technology

(UGC-Autonomous Institution)

Affiliated to JNTUA, Ananthapuramu & Approved by AICTE, New Delhi.

NAAC Accredited with A Grade, NBA Accredited.

NH 44, Gooty, Ananthapuramu Dist. AP-515401



Date: 12/12/2024

Internal Quality Assurance Cell

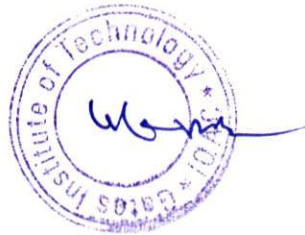
Circular

All the members of the IQAC Committee are hereby informed to attend the meeting scheduled on **18/12/2024 at 2:30 PM** in the **Board Room**.

Your presence is requested.

Agenda of the meeting:

1. Review of last meeting minutes.
2. Academic audit of 2024-25 I Semester
3. NBA work status
4. Honor awards 2025
5. Any Other with the permission of the chair.



Principal

PRINCIPAL

GATES Institute of Technology
NH-44, Gooty-Anantapur Road,
Gooty (M)-515401,



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Minutes of the Meeting

Date of meeting	18/12/2024	1 Hour 30 Min.	02.30 PM-04.00 PM
Venue	Board Room		
Reference	Circular dated: 12/12/2024		

The committee meeting commenced with a welcome address by the IQAC Coordinator to all the members present. The Coordinator presented the agenda along with the recommendations and requested the Chairman to initiate the discussion on the agenda items. Each agenda point was deliberated upon, and appropriate resolutions were adopted accordingly.

Agenda:

1. Review of last meeting minutes.

Resolution: The previous meeting minutes were read, reviewed, and ratified without modifications.

2. Academic audit of 2024-25 I Semester

Resolution: As the first semester is nearing completion, the Chairman instructed the IQAC Coordinator to conduct the Internal Academic Audit in accordance with the institution's guidelines. The coordinator conveyed the same to all the members. The members unanimously suggested completing the Internal Academic Audit for all the Departments, the Examination Section, and the Admissions Section.

3. NBA work status

Resolution: The Department of CSE is scheduled to undergo NBA accreditation in the second semester. The Chairman enquired about the current status of the NBA-related work. In response, the HoD of CSE briefed the committee on the progress, outlining the processes being followed and the status of the documentation and files being prepared by the department for the NBA accreditation. Honor awards 2025.



4. Honor awards 2025

Resolution: The *Honor Awards* is recognized as one of the best practices of the institution. The Coordinator highlighted the significance of these awards to the members and proposed that the Honor Awards ceremony be conducted on **27th January every year**, in commemoration of the birth anniversary of our founder, **Sri V. K. Sudheer Reddy Sir**. The members unanimously approved the proposed date for conducting the Honor Awards function.










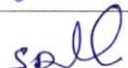

5. Any Other with the permission of the chair.

Resolution: here being no other points for discussion, the meeting concluded.

● Meeting concluded with a vote of thanks to the chair.




The following members were present for the meeting.

S. No	Name	Designation	Role	Signature
1.	Dr. A Sudhakar	Principal, GIT	Chairman	
2.	Kante Ramesh	Associate Professor in CSE	Coordinator	
3.	Smt. V K Padmavathamma	Correspondent, GIT	Member	
4.	Dr. P. Namratha	HOD-CSE, GIT	Member	
5.	Dr. G. Hari Priya	HOD-H & S, GIT	Member	
6.	Dr. A Praveen Kumar	HOD -ECE, GIT	Member	
7.	Dr. S Imran	HOD-DMS, GIT	Member	
8.	Mr. B Rahul Kumar	HOD-Civil, GIT	Member	
9.	Mrs. A. Lakshmi	HOD-MCA, GIT	Member	
10.	Mr. S Dada vali	Office Superintendent	Member	
11.	Mr. M. Siva Prakash Reddy	Alumni	Member	


Coordinator




Principal
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GATES Institute of Technology
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Gooty (M)-515401,