GATES INSTITUTE OF TECHNOLOGY, GOOTY
(AUTONOMOUS)

Academic Regulations of MCA (Full Time) Programme

(Effective for the students admitted into I year from the Academic Year 2023-24 and onwards)

GATES Institute of Technology, Gooty offers **Two** Years (**Four** Semesters) full-time Master of Computer Applications Post Graduate Degree programme, under Choice Based Credit System (CBCS).

The GATES Institute of Technology shall confer MCA degree on candidates who are admitted to the programme and fulfill all the requirements for the awardof the degree.

1. **Award of the MCA Degree**
   A student will be declared eligible for the award of the MCA degree if he/she fulfils the following:
   1.1 Pursues a course of study for not less than two academic years and not more than four academic years.
   1.2 Registers for 102 credits and secures all 102 credits.

2. Students, who fail to fulfil all the academic requirements for the award of the degree within four academic years from the year of their admission, shall forfeit their seat in MCA programme and their admission stands cancelled.

3. **Programme of Study:**
   Master of Computer Applications (MCA) is offered at autonomous college.

Name of the Specialization	Code
Master of Computer Applications (MCA)	MC

4. **Eligibility for Admissions**:
   4.1 Admission to the MCA programme shall be made subject to the eligibility, qualifications and specialization prescribed by the A.P. State Government/University for each programme, from time to time.
   4.2 Admissions shall be made on the basis of either the merit rank or Percentile obtained by the qualified student in the relevant qualifying Examination / the merit rank obtained by the qualified student in an entrance test conducted by A.P. State Government (APICET) for MCA programmes/an entrance test conducted by university/ on the basis of any other exams approved by the University, subject to reservations as laid down by the Govt. from time to time.
   4.3 70% of the total intake is category-A seats, which are to be filled by the convener as per the merit based on ICET score and rules of reservations.
   30% of the total intake is category-B seats, which are to be filled by the management as per the norms stipulated by Government of Andhra Pradesh.

5. Programme related terms:

5.1 *Credit:* A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (Lecture/Tutorial) or two hours of practical work/field work per week.

Credit definition:

1 Hr. Lecture (L) per week	1 credit
1 Hr. Tutorial (T) per week	1 credit
1 Hr. Practical (P) per week	0.5 credit

5.2 *Academic Year:* Two consecutive (one odd + one even) semesters constitute one academic year.

5.3 *Choice Based Credit System (CBCS):* The CBCS provides choice for students to select from the prescribed courses.

6. Programme Pattern:

6.1 Total duration of the of MCA programme is two academic years

6.2 Each academic year of study is divided into two semesters.

6.3 Each Semester shall be of 22 weeks duration (inclusive of Examinations), with a minimum of 90 instructional days per Semester.

6.4 The student shall not take more than four academic years to fulfill all the academic requirements for the award of MCA degree from the date of commencement of first year first semester, failing which the student shall forfeit the seat in MCA programme.

6.5 The medium of instruction of the programme (including examinations and project reports) will be in English only.

6.6 All subjects/courses offered for the MCA programme are broadly classified as follows:

S.No.	Broad Course Classification	Course Category	Description
1.	Core Courses	Foundational & Professional Core Courses (PC)	Includes subjects related to the parent discipline
2.	Elective Courses	Professional Elective Courses (PE)	Includes elective subjects related to the parent discipline
		Open Elective Courses (OE)	Elective subjects which include inter-disciplinary subjects or subjects in an area outside the parent discipline which are of importance in the context of special skill development
3.	Research	IPR/research methodology	To understand importance and process of creation of patents through research
		Seminar	Ensures preparedness of students to undertake major projects/Dissertation, based on core contents related to specialization
		Internship/Mini Project	Industry oriented Internship/Mini Project
		Project Work	Major Project
4.	Comprehensive Viva	Viva Voce	To test the student's learning and understanding during the course of their specialization

6.7 The college shall take measures to implement Virtual Labs (https://www.vlab.co.in) which provide remote access to labs in various disciplines of Science/Engineering and will help student in learning basic and advanced concept through remote experimentation. Student shall be made to work on virtual lab experiments during the regular labs.

6.8 A faculty advisor/mentor shall be assigned to advise students on the programme, its Course Structure and Curriculum, Choice of Courses, based on his competence, progress, pre-requisites and interest.

6.9 Preferably 25% course work for the theory courses in every semester shall be conducted in the blended mode of learning.

7. Attendance Requirements:

7.1 A student shall be eligible to appear for the Institute external examinations if he/she acquires i) a minimum of 50% attendance in each course and ii) 75% of attendance in aggregate of all the courses.

7.2 Condonation of shortage of attendance in aggregate up to 10% (65% and above and below 75%) in each semester may be granted by the College Academic Committee.

7.3 Condonation of shortage of attendance shall be granted only on genuine and valid reasons on representation by the candidate with supporting evidence

7.4 Students whose shortage of attendance is not condoned in any semester are not eligible to take their end examination of that class.

7.5 A stipulated fee shall be payable towards condonation of shortage of attendance.

7.6 A student will not be promoted to the next semester unless he satisfies the attendance requirements of the present semester. They may seek re-admission into that semester when offered next.

7.7 If any candidate fulfils the attendance requirement in the present semester, he shall not be eligible for readmission into the same class.

7.8 If the learning is carried out in blended mode (both offline & online), then the total attendance of the student shall be calculated considering the offline and online attendance of the student.

8. Evaluation – Distribution and Weightage of Marks:

The performance of a student in each semester shall be evaluated subject - wise (irrespective of credits assigned), for a maximum of 100 marks for theory and 100 marks for practical, on the basis of Internal Evaluation and End Semester Examination.

8.1 There shall be five units in each of the theory subjects. For the theory subjects 60% of the marks will be for the End Examination and 40% of the marks will be for Internal Evaluation.

8.2 Two Internal Examinations shall be conducted for 30 marks each, one in the middle of the Semester and the other immediately after the completion of instruction. First mid examination shall be conducted for I & II units of the syllabus and second mid examination for III, IV & V units. Each mid exam shall be conducted for a total duration of 120 minutes with 3 questions (without choice) each question for 10 marks. Final Internal marks for a total of 30 marks shall be arrived at by considering the marks secured by the student in both the internal examinations with 80% weightage to the better internal exam and 20% to the other. There shall be an online examination (TWO) conducted during the respective mid examinations by the college for the remaining 10 marks with 20 objective questions.

8.3 The following pattern shall be followed in the End Examination:
   i. Five questions shall be set from each of the five units with either/or type for 12 marks each.
   ii. All the questions have to be answered compulsorily.
   iii. Each question may consist of one, two or more bits.

8.4 For practical subjects, 60 marks shall be for the End Semester Examinations and 40 marks will be for internal evaluation based on the day-to-day performance.

   The internal evaluation based on the day-to-day work-10 marks, record- 10 marks and the remaining 20 marks to be awarded by conducting an internal laboratory test. The end examination shall be conducted by the examiners, with a breakup mark of Procedure-10, Experimentation-25, Results-10, Viva-voce-15.

8.5 There shall be a **Seminar** for internal evaluation of 100 marks. A student under the supervision of a faculty member, shall collect the literature on a topic and critically review the literature and submit it to the department in a report form and shall make an oral presentation before the Project Review Committee consisting of Head of the Department, supervisor/mentor and two other faculty members of the department. The student has to secure a minimum of 50% of marks, to be declared successful. If he fails to obtain the minimum marks, he has to reappear for the same as and when supplementary examinations are conducted. The Technical seminar shall be conducted anytime during the semester as per the convenience of the Project Review Committee and students. There shall be no external examination for Seminar.

8.6 There shall be **Comprehensive Viva–Voce** in IV semester**.** This will test the student's learning and understanding during the course of their specialization. The Comprehensive viva-voce will be conducted by the committee consisting of Head of the Department and two faculty members related to the specialization. The Comprehensive Viva-Voce shall be evaluated for 100 marks by the committee. There are no internal marks for the Comprehensive Viva-Voce. A student shall acquire 2 credits assigned to the Comprehensive

Viva–voce when he/she secures 50% or more marks for the total of 100 marks. In case, if a student fails in Comprehensive Viva–voce he/she shall reappear as and when IV semester supplementary examinations are conducted.

8.7 **Skill oriented Courses:** The course shall carry 100 marks and shall be evaluated through continuous assessments during the semester for 40 sessional marks and end examination shall be for 60 marks. Day-to-day work in the class / laboratory shall be evaluated for 40 marks by the concerned teacher based on the regularity/assignments/viva/mid semester test. The end examination similar to practical examination pattern shall be conducted by the concerned teacher and an expert in the subject nominated by the principal.

The student shall be given an option to choose either the skill courses being offered by the college or to choose a certificate course being offered by industries/Professional bodies or any other accredited bodies. If a student chooses to take a Certificate Course offered by external agencies, the credits shall be awarded to the student upon producing the Course Completion Certificate from the agency. A committee shall be formed at the level of the college to evaluate the grades/marks given for a course by external agencies and convert to the equivalent marks/grades. The recommended courses offered by external agencies, conversions and appropriate grades/marks are to be approved by the Institute at the beginning of the semester. The principal of the college shall forward such proposals to the department for approval. If a student prefers to take a certificate course offered by external agency, the department shall mark attendance of the student for the remaining courses in that semester excluding the skill course in all the calculations of mandatory attendance requirements upon producing a valid certificate as approved by the Institute.

8.8 **Summer Internship / Industry Oriented Mini Project** either onsite or virtual with a minimum of six weeks duration, done at the end of first year, is mandatory. It shall be completed in collaboration with local industries, Govt. Organizations, software MNCs or any industries in the areas of concerned specialization.

Evaluation of the summer internship/ Industry Oriented Mini Project shall be through the departmental committee. A student will be required to submit a summer internship / Mini Project report to the department and appear for an oral presentation before the departmental committee comprising of Head of the Department, supervisor of the internship and a senior faculty member of the department. A certificate from industry shall be included in the report. The report and the oral presentation shall carry 40% and 60% weightages, respectively. It shall be evaluated for 100 external marks. There shall be no internal marks. A student shall secure minimum 50% of marks for successful completion. In case, if a student fails, he/she shall reappear as and when semester supplementary examinations are conducted by the Institute.

The College shall facilitate and monitor the student internship/ Mini Project program. Completion of internship/Mini Project is mandatory, if any student fails to complete, he/she will not be eligible for the award of degree. In such cases, the student shall repeat and complete the internship/Mini Project.

8.9 A candidate shall be deemed to have secured the minimum academic requirement in a subject if he secures a minimum of 40% of marks in the End Examination and a minimum aggregate of 50% of the total marks in the End Semester Examination and Internal Evaluation taken together.

8.10 In case the candidate does not secure the minimum academic requirement in any of the subjects he/she has to reappear for the Semester Examination either supplementary or regular in that subject or repeat the course when next offered or do any other specified subject as may be required.

8.11 The laboratory records and mid semester test papers shall be preserved for a minimum of 3 years in the respective institutions as per the Institute norms and shall be produced to the Committees of the Institute as and when the same are asked for.

9. Credit Transfer Policy

a) As per University Grants Commission (Credit Framework for Online Learning Courses through SWAYAM) Regulation, 2016, the Institute shall allow up to 40% of the total courses being offered in a particular Programme in a semester through the Online Learning courses through SWAYAM.

9.1 The Institute shall offer credit mobility for MOOCs and give the equivalent credit weightage to the students for the credits earned through online learning courses through SWAYAM platform.

9.2 The online learning courses available on the SWAYAM platform will be considered for credit transfer. SWAYAM course credits are as specified in the platform

9.3 Student registration for the MOOCs shall be only through the institution, it will be mandatory for the student to share necessary information with the institution.

9.4 The institution shall select the courses to be permitted for credit transfer through SWAYAM. However, while selecting courses in the online platform institution would essentially avoid the courses offered through the curriculum in the offline mode.

9.5 The institution shall notify at the beginning of semester the list of the online learning courses eligible for credit transfer in the forthcoming Semester.

9.6 The institution shall also ensure that the student has to complete the course and produce the course completion certificate as per the academic schedule given for the regular courses in that semester

9.7 The institution shall designate a faculty member as a Mentor for each course to guide the students from registration till completion of the credit course.

9.8 The Institute shall ensure no overlap of SWAYAM MOOC exams with that of the Institute examination schedule. In case of delay in SWAYAM results, the Institute will re-issue the marks sheet for such students.

9.9 Student pursuing courses under MOOCs shall acquire the required credits only after successful completion of the course and submitting a certificate issued by the competent authority along with the percentage of marks and grades.

9.10 The department shall submit the following to the examination section :

    a)   List of students who have passed MOOC courses in the current semester along with the certificates of completion.

    b)   Undertaking form filled by the students for credit transfer.

9.11 The Institute shall resolve any issues that may arise in the implementation of this policy from time to time and shall review its credit transfer policy in the light of periodic changes brought by UGC, SWAYAM, NPTEL and state government.

Note: Students shall also be permitted to register for MOOCs offered through online platforms other than SWAYAM NPTEL. In such cases, credit transfer shall be permitted only after seeking approval of the Institute at least three months prior to the commencement of the semester.

10. Re-registration for Improvement of Internal Evaluation Marks:

A candidate shall be given one chance to re-register for each subject provided the internal marks secured by a candidate are less than 50% and has failed in the end examination

10.1 The candidate should have completed the course work and obtained examinations results for **I, II and III** semesters.

10.2 The candidate should have passed all the subjects for which the Internal Evaluation marks secured are more than 50%.

10.3 Out of the subjects the candidate has failed in the examination due to Internal Evaluation marks secured being less than 50%, the candidate shall be given one chance for each Theory subject and for a maximum of **three** Theory subjects for Improvement of Internal evaluation marks.

10.4 The candidate has to re-register for the chosen subjects and fulfill the academic requirements.

10.5 For re-registration the candidates have to apply to the Institute through the college by paying the requisite fees and get approval from the Institute before the start of the semester in which re-registration is required.

10.6 In the event of availing the Improvement of Internal evaluation marks, the internal evaluation marks as well as the End Examinations marks secured in the previous attempt(s) for the reregistered subjects stand cancelled.

11. Evaluation of Project Work:

The Project work shall be initiated at the beginning of the IV Semester and the duration of the Project work is for one semester. Evaluation of Project work is for 200 marks with 100 marks for internal evaluation and 100 marks for external evaluation.

A Project Review Committee (PRC) shall be constituted with the Head of the Department as Chairperson, Project Supervisor and one senior faculty member of the department offering the MCA programme.

11.1 Registration of Project Work: A candidate is permitted to register for the Project Work in III Semester after satisfying the attendance requirement in all the subjects, both theory and laboratory (in I & II semesters).

11.2 The Project work shall be initiated in the IV semester and the duration of the Project is of one semester.

11.3 A candidate is permitted to submit Project Thesis with the approval of PRC.

11.4 Continuous assessment of Project Work in IV semester will be monitored by the PRC.

11.5 The candidate shall submit status report by giving seminars in two phases in IV semester during the project work period. These seminar reports must be approved by the PRC before submission of the Project Thesis.

11.6 After registration, a candidate must present in Project Work Review - I, in consultation with his Project Supervisor, the title, objective and plan of action of his Project work to the PRC for approval within four weeks from the commencement of IV Semester. Only after obtaining the approval of the PRC can the student initiate the project work.

11.7 The Project Work Review - II in IV semester carries internal marks of 100. Evaluation should be done by the PRC for 50 marks and the Supervisor will evaluate the work for the other 50 marks. The Supervisor and PRC will examine the Problem Definition, Objectives, Scope of Work, Literature Survey in the same domain and progress of the Project Work.

11.8 A candidate has to secure a minimum of 50% of marks to be declared successful in Project Work Review - II. The unsuccessful students in Project Work Review - II shall reappear for it after a month.

11.9 For the approval of PRC the candidate shall submit the draft copy of thesis to the Head of the Department and make an oral presentation before the PRC.

11.10 After approval from the PRC, a soft copy of the thesis should be submitted for Anti- Plagiarism check and the plagiarism report should be included in the final thesis. The Thesis will be accepted for submission, if the similarity index is less than 30%.

11.11 After successful plagiarism check, three copies of the Project Thesis certified by the supervisor and HOD shall be submitted to the College.

11.12 The Principal of the College shall submit a panel of three examiners as submitted by the supervisor concerned and Head of the Department for a maximum of 20 students. The Institute shall nominate external examiner for conducting Project viva voce examination.

11.13 The Head of the Department shall coordinate and make arrangements for the conduct of Project Viva-Voce examination.

11.14 The Project Viva-Voce examinations shall be conducted by a board consisting of the Supervisor, Head of the Department and the external examiner nominated by the Institute. For Project Viva Voce examination in IV semester there are external marks of 100 and it is evaluated by the external examiner. The candidate has to secure a minimum of 50% marks in Viva- Voce examination.

11.15 If he fails to fulfill the requirements as specified, he will reappear for the Project Viva-Voce examination only after three months. In the reappeared examination also, if he fails to fulfill the requirements, he will not be eligible for the award of the degree.

12. Grading:

As a measure of the student's performance, a 10-point Absolute Grading System using the following Letter Grades and corresponding percentage of marks shall be followed:

After each course is evaluated for 100 marks, the marks obtained in each course will be converted to a corresponding letter grade as given below, depending on the range in which the marks obtained by the student fall.

Structure of Grading of Academic Performance

Range in which the marks in the subject fall	Grade	Grade points Assigned
≥ 90	S (Superior)	10
$\geq 80 < 90$	A (Excellent)	9
$\geq 70 < 80$	B (Very Good)	8
$\geq 60 < 70$	C (Good)	7
$\geq 50 < 60$	D (Pass)	6
< 50	F (Fail)	0
Absent	Ab (Absent)	0

A student obtaining Grade 'F' or Grade 'Ab' in a subject shall be considered failed and will be required to reappear for that subject when it is offered the next supplementary examination.

Computation of Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

The Semester Grade Point Average (SGPA) is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by

a student and the sum of the number of credits of all the courses undergone by a student, i.e.,

$$SGPA = \Sigma \, (C_i \times G_i)/\Sigma \, C_i$$

where, C_i is the number of credits of the ith subject and G_i is the grade point scored by the student in the ith course.

i) The Cumulative Grade Point Average (CGPA) will be computed in the same manner considering all the courses undergone by a student over all the semesters of a program, i.e.,

$$CGPA = \Sigma \, (C_i \times S_i)/\, \Sigma \, C_i$$

where "S_i" is the SGPA of the ith semester and C_i is the total number of credits up to that semester.

ii) Both SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

iii) While computing the SGPA the subjects in which the student is awarded Zero grade points will also be included.

Grade Point: It is a numerical weight allotted to each letter grade on a 10-point scale.

Letter Grade: It is an index of the performance of students in a said course. Grades are denoted by letters S, A, B, C, D and F.

13. Award of Class:

After a student has satisfied the requirements prescribed for the completion of the program and is eligible for the award of MCA Degree, he shall be placed in one of the following three classes:

Class Awarded	Percentage of Marks to be secured
First Class with Distinction	$\geq 70\%$
First Class	$< 70\% \geq 60\%$
Pass Class	$< 60\% \geq 50\%$

14. Exit Policy:

The student shall be permitted to exit with a PG Diploma based on his/her request to the institution at the end of first year subject to passing all the courses in first year.

The Institute shall resolve any issues that may arise in the implementation of this policy from time to time and shall review the policy in the light of periodic changes brought by UGC, AICTE and State government.

15. Withholding of Results:

If the candidate has any case of in-discipline pending against him, the result of the candidate shall be withheld, and he will not be allowed/promoted into the next higher semester. The issue of degree is liable to be withheld in such cases.

16. Transitory Regulations

Discontinued, detained, or failed candidates are eligible for readmission as and when the semester is offered after fulfilment of academic regulations. Candidates who have been detained for want of attendance or not fulfilled academic requirements or who have failed after having undergone the course in earlier regulations or have discontinued and wish to continue the course are eligible for admission into the unfinished semester from the date of commencement of class work with the same or equivalent subjects as and when subjects are offered, subject to Section 2 and they will follow the academic regulations into which they are readmitted.

17. General:

15.1　The academic regulations should be read as a whole for purpose of any interpretation.

15.2　Disciplinary action for Malpractice/improper conduct in examinations is appended.

15.3　Where the words "he", "him", "his", occur in the regulations, they include "she", "her", "hers".

15.4　In the case of any doubt or ambiguity in the interpretation of the above rules, the decision of the Head of the Institution is final.

15.5　The Institute may change or amend the academic regulations or syllabi at any time and the changes or amendments shall be made applicable to all the students on rolls with effect from the dates notified by the Institute.

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RULES FOR

DISCIPLINARY ACTION FOR MALPRACTICES / IMPROPER CONDUCT IN EXAMINATIONS

	Nature of Malpractices/Improper conduct	Punishment
	If the candidate:	
1.(a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the subject of the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the subject of the examination)	Expulsion from the examination hall and cancellation of the performance in that subject only.
(b)	Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the candidates involved. In case of an outsider, he will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject of the examination (theory or practical) in which the candidate is appearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The Hall Ticket of the candidate is to be cancelled .
3.	Impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled from examination hall. The candidate is also debarred for four consecutive semesters from class work and all Institute examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat. The performance of the original candidate who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the remaining subjects of that semester/year. The candidate is also debarred for four consecutive semesters from class work and all Institute examinations if his involvement is established. Otherwise, the candidate is debarred for two consecutive semesters from class work and all Institute examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.

4.	Smuggles in the Answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all Institute examinations. Thecontinuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that subject only.
6.	Refuses to obey the orders of the Chief Superintendent /Assistant - Superintendent /any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in-charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the College campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	In case of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. If the candidate physically assaults the invigilator/ officer-in-charge of the Examinations, then the candidate is also debarred and forfeits his/her seat. In case of outsiders, they will be handed over to the police and a police case is registered against them.
7.	Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all Institute examinations. Thecontinuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
8.	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat.
9.	If student of the college, who is not a candidate for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Student of the colleges expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project

		work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat. Person (s) who do not belong to the College will be handed over to police and, a police case will be registered against them.
10.	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year.
11.	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that subject only or in that subject and all other subjects the candidate has appeared including practical examinations and project work of that semester / year examinations, depending on the recommendation of the committee.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the Institute for further action to award suitable punishment.	

1. Malpractices identified by squad or special invigilators
2. Punishments to the candidates as per the above guidelines.

Note:

Whenever the performance of a student is cancelled in any subject/subjects due to Malpractice, he has to register for End Examinations in that subject/subjects consequently and has to fulfil all the norms required for the award of Degree.

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