



GATES INSTITUTE OF TECHNOLOGY

(Approved by A.I.C.T.E, New Delhi & Affiliated to JNTUA)

NH 44, Gootyananthapuram Village, GOOTY. Ananthapuramu Dist. AP-515401

www.gatesit.ac.in

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Notice for IQAC Meeting : 01/2018-19

The 1st meeting for the academic year 2018-19 of the Internal Quality Assurances Cell (IQAC) is scheduled at 3.00 pm on 20th August, 2018 at this Institute premises. All the IQAC members are requested to attend the same without fail.

Agenda

1. Introduction of new members of IQAC for 2018-2020 by the Chairman
2. Functions and benefits of IQAC
3. IQAC meetings
4. NBA and NAAC
5. Various committees of Institution
6. Preparation of AQAR 2017-18
7. Any other item with permission of the chair

Venue : Board room

I look forward to meeting you,
With regards,


Chairman, IQAC
(Dr. V Naga Prasad Naidu) 6/8/2018

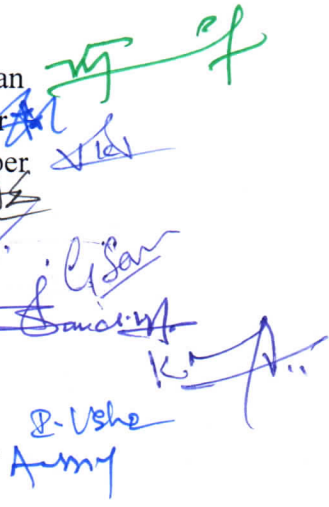
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**PROCEEDINGS OF THE MEETING OF THE IQAC HELD ON 20.08.2018 AT 3.00 P.M.
IN BOARD ROOM**

A Meeting of the Committee Constituted for Internal Quality Assurance Cell was held in Board Room on 20.08.2018 at 3.00 P.M. under the Chairmanship of Dr. V Naga Prasad Naidu, Principal of GATES Institute of Technology, Gooty.

Members Present:

1. Dr. V Naga Prasad Naidu, Chairman
2. Sri. G Raghunatha Reddy, Member
3. Smt. V K Padmavathamma, Member
4. Dr. S LV Prasad, Member
5. Dr. R Vara Prasad, Member
6. Dr. G Shanthi, Member
7. G Sandilya, Member
8. K R Lakshminarayana, Member
9. I Usha Praveen, Member
10. Kante Ramesh, IQAC Coordinator



Members could not present:

1. Y Naveen Kumar, Member
2. Dr. B Mannan, Member
3. Ramu Kurapati, Member
4. M Siva Prakash Reddy, Member

At the outset Kante Ramesh, Coordinator, Internal Quality Assurance Cell welcomed Dr. V Naga Prasad Naidu Principal of GIT and Chairman of Internal Quality Assurance Cell, and Hon'ble members of the Internal Quality Assurance Cell to the meeting of the IQAC.

Next, the agenda items were taken up for discussions with the permission of the Chair.

Item No 1: Introduction of new members of IQAC for 2018-2020 by the Chairman

The Chairman introduced new members of IQAC for the period of next two years, i.e 2018-2020.

Item No 2: Functions and benefits of IQAC

IQAC coordinator explained the functions and benefits of IQAC to the new members.

Item no 3: IQAC meetings

Chairman proposed to conduct IQAC meeting at the end of each quarter as follows

Q1: January, February, March

Q2: April, May, June

Q3: July, August, September

Q4: October, November, December

Meetings have to be conducted in **March, June, September** and **December** of every year. All the members confirmed this item.

Item no 4: NBA and NAAC

Chairman and management members asked NBA and NAAC coordinator to prepare the schedule of internal audit regarding NBA and NAAC.

Item no 5: Various committees of Institution

Chairman demonstrated to the members about the formation and functions of various committees established to improve the quality of the Institution.

A total of 26 committees have been established.

Management member G Raghunatha Reddy suggested that each committee has to conduct meetings periodically.

Item no 6: Preparation of AQAR 2017-18

NAAC has revised the Guidelines for Submission of Annual Quality Assurance Report (AQAR) in Accredited Institutions from 2018-2019. **The revised guidelines will come into effect from 1st July, 2018.** The coordinator, IQAC has presented all the points in the new format of AQAR. All the members of IQAC felt that the new format is more significant than old format.

Chairman asked the coordinator, NAAC to facilitate the required formats to fill the AQAR .

Item no 7: Any other item with permission of the chair

Nil



Kante Ramesh,
Coordinator, IQAC
GATES Institute of Technology, Gooty



Dr.V Naga Prasad Naidu,
Chairman, IQAC,
GATES Institute of Technology, Gooty