GATES Institute of Technology

(Approved by A.I.C.T.E, New Delhi & Affiliated to JNTUA, Anantapuramu)

Accredited by NAAC

N.H-44, Gootyanantapuram (V), Peddavadugur (M), Anantapuramu (Dist), Gooty-515401.
Andhra Pradesh (State), Tel: 08552-252444, Website: www.gatesit.ac.in

Ref No: GIT/IQAC/2019-20/MM-3

IQAC MEETING (Online)

Date: 10.04.2020
Time: 11:00 AM
Venue: Conference room

Meeting called by: Head of the Institution
Attendees: IQAC members

Agenda items:

1. Review of last meeting minutes
2. Provide the basic and advanced C programming language training online classes for the 3rd year students of ECE, EEE and CSE.
3. Assignments for all the students with, the max marks of 25, evaluate and also post their marks.
4. Two minute video by all the 3rd and 4th year students.
5. Encourage the students to enroll in the TCS Career edge fifteen day online course.
6. National Digital library details and NPTEL lectures.
7. Faculty members should enroll for the FDP/Short Term Course/NPTEL/MOOCs.
8. Online ALL HANDS meeting
9. Project work of the final year B. Tech and MBA.
10. Review the online classes, syllabus coverage, Flip classes and revision of the syllabus.
11. The student counselors must contact the parents.
12. Any other item

MINUTES

The following signatories attended the meeting

1. Dr. Bhaskar Patel, Principal	Chairperson
2. Smt. V. K. Padmavathamma, Correspondent	Management Representative
3. Sri. G. Raghunatha Reddy, Managing Director	Management Representative
4. Dr. K. C. Kullayappa, HOD-ECE,	Coordinator
5. Dr. K. Narasimhaiah Achari, Assoc Prof, EEE	Coordinator
6. Dr. S. L. V. Prasad, HOD-MECH	Member

7. Dr. T. Sunil Kumar Reddy, HOD-CSE	Member
8. Dr. Syed Suraya, HOD-EEE	Member
9. Dr. G. Shanthi, HOD-H&S	Member
10. Mr. B. Ismail Zabillah, HOD-DMS	Member
11. Mr. M. Rithesh, HOD-CIV	Member
12. Mr. K. Sandilya, Office Superintendent	Member
13. Mr. M. Siva Prakash Reddy, Software Engineer	Alumni Nominee
14. Ramu Kurapati CEO, Micromerits.com	Employer Nominee
15. K. Laya, B.Tech, III Year- ECE	Student Nominee

Principal welcomed all the members to the meeting, Dr K C Kullayappa Coordinator of IQAC briefed about the activities and future plans. The following points were discussed in the online meeting.

1. The minutes of previous meeting were reviewed and confirmed.

2. It is decided that prepare the schedule to conduct the basic and advanced C programming language training online classes for the 3rd year students of ECE, EEE and CSE. With well defined syllabus, providing the materials and also assess their performance through the assessment exams.

3. It was finalized that the faculty members have to give the assignments to all the students of UG and PG programs with the max marks of 25 for each assignment, evaluate them, post their marks and also record those.

4. It is decided in the meeting that motivate all the 3rd year B. Tech and 1st year MBA students for the submission of two minute video.

5. Encourage all the students to enroll for the TCS Career edge fifteen day online course completion and also to participate actively in the easy writing competition.

6. All the faculty members should access the National Digital library and go through and NPTEL lectures.

7. All the faculty members should register for the FDP/Short Term Course / NPTEL/ MOOCs offered by ATAL, AICTE and NITTTR.

8. It is suggested to conduct online ALL HANDS meetings with all the employees to review the high fives.

9. It was suggested that the project supervisors go through the final copy of IV B. Tech and final year MBA students' project reports and the reports are completely ready to be printed.

10. It was decided to complete the leftover syllabus for the IV, III, II and I B,Tech and MBA through online classes, conduct the Flip classes and revision of the syllabus through online. Record the attendance of the students for those classes.

11. It is decided the counselors have to contact the parents to update the academic details of the assigned counseling students.

Since there was no other point for discussion, the meeting concluded with a vote of thanks to the chair.

IQAC coordinator(s):

1. Dr. K. C. Kullayappa
2. (Dr. K. Narasimhaiah Achari)

CC:

1. Copy to the Principal for information.
2. Copy to the management for information.
3. Copy to all HODs.
4. Copy for circulate among the IQAC members.
5. Copy to the file.

Chairperson
IQAC, GIT.
PRINCIPAL
GATES Institute of Technology
NH-44, Gooty-Anantapur Road,
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